



Upward Roots Program Instructor (Site Leader) - part-time, seasonal

We are seeking qualified and passionate individuals for two Site Leader positions. This role provides direct hands-on teaching of the Upward Roots program curriculum and facilitation of youth-led service projects in an after school setting. You will be a rock star with our youth, connect with and empower them, and impact our local communities alongside some amazing Oakland youth. You are our front line and a changemaker!

This is a great opportunity for anyone with experience working with elementary and middle school youth, particularly in Oakland, who is looking for consistent afternoon hours and a meaningful, vibrant role collaborating with youth in deep engagement with social justice and community service!

Job Summary

Focus: Facilitating a weekly youth empowerment program focusing on youth-led community service and leadership development for 4th-8th graders, in an after-school setting.

Commitment: We are seeking candidates who are available from September 5- December 15, 2023 and January 8-May 3, 2024 for 12 consistent hours per week. The Facilitator will serve 5 different schools across Oakland working a minimum of 12 hours per week (up to 15) in support of Upward Roots.

****Access to reliable transportation is required.****

All Site Leaders will attend several in-person trainings, an on-campus orientation, and regular coaching sessions throughout their employment.

Hours are envisioned as the following.

- Monday: 3:00-5:00 pm
- Tuesday: 3:00-5:30 pm
- Wednesday: 2:00-5:00 pm
- Thursday: 3:00-5:30 pm
- Friday: 3:00-5:00 pm

Start date: September 5, 2023

Compensation: \$20-25/hour, depending on relevant and demonstrated experience

Requirements

- Full commitment to facilitate each weekly session, as scheduled with the partner school
- Effective time management and organizational skills
- Must have at least 48 semester units completed from an accredited college, or have passed an IA exam for this role
- Ability to meet School District requirements to work with youth
- Full FDA Approved Covid-19 Vaccination
- Reliable transportation
- High level of cultural competency
- Experience working with youth is preferred, but not required

To apply: email your resume and a cover letter to upwardroots@upwardroots.org.



About Upward Roots

Upward Roots (<http://www.upwardroots.org>) is on a mission to engage youth in Oakland to be leaders and changemakers through youth-led, youth-driven community service.

Currently, we partner with Title 1 schools in Oakland and their corresponding afterschool lead agencies to reach approximately 350 4th-8th graders each year through our programs. We are a registered nonprofit organization and approved OUSD community partner.

About our Program

The Youth Roots Program (YRP) is an after-school expanded-learning enrichment program where participants develop social emotional skills such as communication and collaboration as they think critically to address issues affecting their communities. Participants assess needs in their communities that they are passionate about and design and implement community service projects to address those needs.

The YRP is designed to meet weekly in the fall and spring over the course of 10-12 weeks each semester. Ideally, 15 fifth graders (or middle schoolers) will be enrolled. Sessions are approximately 60 minutes, depending on the schedule agreed upon between the Site Leader, principal, and after-school program agency site leadership.

What does the Site Leader Role entail?

- Attend initial training meeting prior to program implementation
- Serve as a reliable representative of Upward Roots programming within school
- Facilitate a time-tested curriculum, and receive weekly support from the UR team
- Implement weekly program meetings lasting approximately 60 minutes each week
- Share program updates and service project plans with Upward Roots team

How does Upward Roots Support Site Leaders?

- Provide all supplies and materials necessary to implement the program, including:
- Complete curriculum
- Changemaker Kits for 15 participants
- All supplies and materials for team building, STEM, and other activities
- In-person visits during implementation
- Weekly Zoom, email or text check-ins
- We match service projects with community-based organizations and support you with all of the logistics, as appropriate and possible

Anti-discrimination policy + Commitment to Diversity

Upward Roots is an equal opportunity employer committed to creating a diverse staff and inclusive environment. We especially encourage members of underrepresented communities to apply for this role.

In compliance with applicable laws, Upward Roots does not discriminate on the basis of age, race, ethnicity, color, national origin or ancestry, cultural background, religion, sex, gender identity or



expression, sexual orientation, marital status, physical or mental disability, medical condition, veteran status, primary language, citizenship, or immigration status.